



STATE OF WASHINGTON  
**WASHINGTON STATE BOARD OF HEALTH**

PO Box 47990 • Olympia, Washington 98504-7990

December 7, 2005

**TO:** Washington State Board of Health Members

**FROM:** Lonnie Peterson, Board Staff

**RE:** **RCW 43.20.100, ANNUAL REPORT**

**Background and Summary**

The Board is required by Section 43.20.100 of the revised code of Washington to submit an annual report to the Governor. I have attached for your review and comment a draft of proposed text for the 2005 Annual Report to the Governor, which would be submitted in January 2006.

Today's agenda item is an opportunity for the Board to review and comment on the working draft of the report text. Additional editing will be required during the layout phase and the draft will need to be approved by the Governor's Office. There will be an additional opportunity for Board members to review a final electronic proof of the document before it goes to print.

I am proposing that the Board approve the attached text in concept, and authorize the Chair to approve the final version that goes to print in late December. We hope to have the annual report back from the printer by the Board's January 11 meeting, which would also mean that it would be available at the start of the legislative session.

A copy of the 2004 report is also included in your packet. I am proposing a similar format for the 2005 report.

**Recommended Board Motions**

The Board may wish to consider, amend and necessary, and adopt the following motion:

***Motion: The Board approves in concept the draft text of the 2005 Annual Report as submitted, directs staff to incorporate suggestions from today's discussion as necessary, and authorizes the Chair to approve a final document for publication.***